

Nurse Aide Training



Charlevoix County Medical Care Facility

Volume 5—June 2011



Why should you select Grandvue Medical Care Facility for your nurse aide training? As Charlevoix County's premier medical care facility, Grandvue has over 100 years of experience in providing care to the members of our northern Michigan community.

Grandvue is a registered Eden Alternative home, committed to respecting the hopes, dreams and goals of elders and their caregivers. Instructors of our Nurse Aide Training Program are nursing professionals with extensive experience in caregiving. You will get to know our staff and our residents as you refine and practice your clinical skills on site using state-of-the-art equipment.

Welcome to our Neighborhood

LEARN AND TRAIN IN A FACILITY DEDICATED TO RESIDENT DIRECTED CARE



Grandvue Medical Care Facility is owned by Charlevoix County and operated and governed by the Charlevoix County Department of Human Services Board.

In 2005 we celebrated the completion of our newly renovated and expanded facility. We currently have 113 residents who call our facility home. Residents and families enjoy the features of our Main Street, which includes a theater, street-side café,

library, chapel, and barber/beauty shop. Expanded therapy facilities allow us to cater to those in need of short term rehabilitative care as well as those in need of long term or specialized dementia care.

Grandvue's Nurse Aide Training Program was opened to the public in July 2007. This Program is owned and operated by Grandvue Medical Care Facility.

Our Mission: Dedicated to caring for the body, mind and spirit of our Grandvue family.

Caring

to make a Difference

*INVEST IN YOUR FUTURE AS YOU
LEARN TO CARE FOR OTHERS TODAY*

ENHANCING THE LIVES OF OTHERS

Is becoming a Certified Nurse Aide the right career path for you? Caring for others is a labor of love that comes with many joys and rewards as well as responsibilities and physical and emotional challenges.

As a student of Grandvue's Nurse Aide Training Program, you will learn how to provide direct care and assist others with their activities of daily living. You will learn the important role the Certified Nurse Aide holds as a member of the health care team. You will enhance your communication skills and medical knowledge as you learn with others in an environment devoted to individual achievement.

EMBARKING ON A NEW CAREER

Professional caregiving is a career that can be both emotionally and financially rewarding. Because there are no prerequisite courses needed, Grandvue's Nurse Aide Training Program is open to students who have had little or no prior medical experience or training. Graduates of our program who achieve CNA certification will be well suited to pursue positions in hospitals, long term care facilities, home health care, or other areas in the growing medical field. You will have the satisfaction of knowing that your commitment to continued education has helped you care for your family even as you receive the daily rewards associated with bringing meaning to the lives of others.



Key Staff Members:

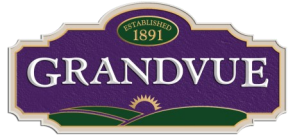
Carol Timmer, RN,
NHA
Administrator

Irene Paszkowski, RN
Interim Director of
Nursing

Paula Miller, RN
Education Coordinator

Cindy Bolt, RN
Education Coordinator

Gail Zamarron, RN
Certified Train-the-
Trainer



Grandvue Nurse Aide Training Program

Holidays and Enrollment

The Grandvue Nurse Aide Training Program (hereafter known as “the Program”) will not hold classes on the following holidays: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, or Christmas Day. The Program has an open enrollment policy.

Enrollment Requirements

For the health and safety of our elders, the Program requires a TB skin test and criminal background check for each student. A TB skin test will be administered prior to acceptance in the course, and the cost is covered by the tuition fee. If a student requires a follow-up chest x-ray, he/she will be responsible for providing results to the facility in order to be accepted into the Program. Students must be able to meet the Physical Activity Requirements for the Grandvue Nurse Aide Training Program. Prior to acceptance as a student, Grandvue will perform criminal background check using Public Act 28 and Administrator discretion to determine eligibility for the Program.

Credit for Previous Education and Training

No credit is allowed for previous education and training.

Attendance Policy

Due to scheduling difficulties that arise and the intensity and limited time span involved in the Program, poor attendance for any reason will not be tolerated.

One absence may result in expulsion from the Program. If an emergency should occur, each case will be examined and decided on an individual basis by the Education Coordinator.

Two tardies may result in expulsion from the Program. Tardiness is absence before or at the end of the assigned training time.

Grading System

Quiz scores and exam will be weighted equally to determine satisfactory completion of classroom training. A 75% score or higher will equal satisfactory completion of final lecture material. In addition, lab and clinical skill must be satisfactorily demonstrated in all areas.

A student who submits unsatisfactory material will be allowed to review and retest one time only; with the exception of Special Needs students. A score of less than 75% on the make-up test will result in expulsion from the Program. The Primary Instructor will determine need for additional clinical skills laboratory or clinical unit practice on an individual basis. Willingness to learn, attitude, behavior and attention span will be considered in the decision to continue or be expelled from the Program.

Graduation Requirements

The student must complete all coursework, meet all attendance and grading policies, and have all tuition and fees paid. Once this is done, a Certificate of Completion of Nurse Aide Training will be awarded to the student.

Student Conduct

All students are expected to conduct themselves in a professional manner. Cheating, aggressive or threatening behavior, theft or abuse of facility or resident property, and reporting to class under the influence of alcohol or drugs are all grounds for immediate expulsion from the Program.

Students will be required to follow Grandvue's dress code of uniforms or scrubs with appropriate footwear no later than the beginning of the second day of training. Students must be clearly identified by name and position by wearing a name tag at all times when on the clinical unit. Hair must be neatly arranged in accordance with infection control concerns, and fingernails must be clean, short and smooth.

Students who violate these conditions may be expelled and not readmitted. Students who are expelled forfeit all tuition and fees.

Program

The state of Michigan requires a mandatory 75 hours of nurse aide instruction, and the Grandvue Nurse Aide Training Program fulfills this requirement by providing 104 hours of instruction.

Complete Costs to Students

Tuition for the program is \$375, which covers tuition, books and TB skin test. Students requiring chest x-rays will be responsible for arrangement and payment through their personal physicians. Students are responsible for furnishing their own uniforms.

Placement Assistance

Placement assistance is not provided, and acceptance into and completion of the Program does not guarantee subsequent employment with Grandvue Medical Care Facility.

Refund Policy

All tuition and fees paid by the applicant shall be refunded if the applicant is rejected by Grandvue before enrollment. An application fee of not more than \$25.00 may be retained by Grandvue if the application is denied. All tuition and fees paid by the applicant shall be refunded if requested within three business days after signing a contract (registration form) with the facility. All refunds shall be returned within 30 business days. Once the three business days have elapsed, no refunds will be given unless approved by the Administrator.

Complaints

Students who wish to file a complaint may do so at www.michiganps.net.

State of Michigan Nurse Aide Training Curriculum

- The Long Term Care Facility
- The Long Term Care Resident
- Residents' Rights
- The Nurse Aide as a Member of the Health Care Team
- Human Interaction Skills
- Infection Control
- Safety/Emergency Procedures
- Basic Personal Skills
 - ◇ Introduction
 - ◇ Oral Hygiene
 - ◇ Skin Care
 - ◇ Hand and Foot Care
 - ◇ Hair Care and Shaving
 - ◇ Perineal Care
 - ◇ Bathing
- ◇ Dressing and Appearance
- Care of the Resident's Environment
- Care of the Resident with Cognitive Impairment
- Creating an Environment for Restraint Elimination, Reduction, Appropriate Use
- Vital Signs, Height, Weight
- Meeting Nutrition/Hydration Needs
- Elimination
- Restorative/Rehabilitative Care
- Care of the Resident with Mental Retardation (Developmental Disability)
- Depression
- Death, Dying
- Care of the Resident with AIDS
- Clinical Practicum-Integration of Clinical Skills



Benefits of the Grandvue Nurse Aide Training Program:

- Tuition is kept low to allow more members of the community access to nurse aide training.
- Graduates of the Program will receive a Certificate of Completion, required to apply for State of Michigan CNA examinations.
- Graduates who are hired by long term care facilities receiving state funding are eligible for reimbursement of testing and training expenses.



What Our Graduates Have to Say:

- "It was awesome!"
- "It was a great learning experience. (The instructors) are both very knowledgeable and very compassionate in giving care to the residents."
- "This class was great. (The instructors) were very helpful and informative."
- "Leaving this class, I feel confident enough to begin working."
- "I really enjoyed this class. I have had a lot of jobs, but I feel that I have finally found a calling."
- "(The instructors) have inspired me and touched my heart with the love and compassion that they have for their jobs and the residents."
- "Thank you for sharing with us how to care for others so compassionately."

Class Dates	Registration Dates*
July 18-August 3, 2011	June 17-July 8, 2011
September 12-28, 2011	August 12-September 2, 2011
November 1-17, 2011	September 30-October 21, 2011
January 9-25, 2012	December 9-30, 2011
March 5-21, 2012	February 3-24, 2012
April 30-May 16, 2012	March 30-April 20, 2012

*Class sizes are limited, and registration window will close when class is full

WANT TO LEARN MORE?

If you are interested in learning more about the Grandvue Nurse Aide Training Program, please contact:

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